



Dear Parent or Student,

Welcome to the Hungarian School Cambridge at the Fields.

Here are the Terms and Conditions we ask all members to please read and sign. Thank you.

- 1) Parents/carers must remain on the premises for the entire duration of the School and **supervise their children** under the age of 2 at all times and older children during break time;
- 2) We ask parents to take extra care when carrying hot drinks. Hot drinks should not be taken into the classrooms except adult classes only. Food should only be consumed in the hall area;
- 3) If you need to leave the premises please inform another parent and leave your mobile number so she/he can contact you in an emergency;
- 4) Please leave the classrooms/halls/toilettes/kitchen as you find them so that usual work can begin promptly on a Monday morning;
- 5) Do not stick anything to the walls, ceiling or any other surface;
- 6) Please place your rubbish and recycling into the bin bags provided;
- 7) All rooms and common areas must be left in the condition they were found in and any damage reported to one of the organisers;
- 8) All furniture must be replaced in its correct position;
- 9) The First Aid Box and Accident Book are located with the organisers. Please ask one of the organisers to help you;
- 10) Fire procedures are on the notice-board in the Lobby. Please ask one of the organisers to help you if you notice a fire;
- 11) Please read the Safeguarding Policy provided – available at the School and you can ask one of the organisers if you want to see it;
- 12) The school is able to accept new students only at the start of each new term (September, January or April);
- 13) Lessons can be visited by potential, new students and their parents during the last two dates of a term (December, March or July);

14) I/we give permission for the staff of the Hungarian School Cambridge, or a person nominated by the staff to take photos/videos (including those taken on a mobile phone or similar device) of me/my/our child(ren) for the reasons we have indicated below: for use in the school's promotional literature for use on the school's website for use on the school's Facebook page

I have read and understood the Terms and Conditions and I paid the £15 non-refundable, one-off joining fee.

Name

Signature

Date